

## TOCKENHAM PARISH COUNCIL

23 Feb 2021

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Wednesday 3<sup>rd</sup> March 2021** at 7p.m. via Zoom due to the situation with coronavirus

*Diane Zeitzen*

**Diane Zeitzen**

Tockenham Parish Clerk

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**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**Public Question Time** – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

### **Reports from Wiltshire Councillor**

### **AGENDA**

#### **ORDINARY AGENDA:**

**Public Question Time** – an opportunity for members of the public to address the Council on any Council matter. In light of coronavirus any questions to be submitted to the clerk before the meeting

### **Reports from Wiltshire Councillor**

- 1. Apologies for absence**
- 2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007**
- 3. Minutes** – To receive and sign as a true record the Minutes of Annual Parish Council Meeting held 6<sup>th</sup> January 2021 **(Draft minutes previously circulated)**
- 4. Clerks Report** –  
Various Covid 19 updates  
Draft Lyneham & Bradenstoke NHP  
WALC news & remote events  
Letter to Community from Commandant MOD Lyneham  
Briefing Note Future Chippenham programme Public Consultation  
Wiltshire Local Plan & Gypsy & Travellers Plan Consultations  
Royal Wootton Bassett & Cricklade Our Community Matters  
Proposed Telecoms Development Preston Lane Consultation  
CPRE Wiltshire & Hills best kept village competition 2021

Age UK Wiltshire Information & Advice Service  
 Community First Insurance quotes 3 years 1st quote £341.24  
 2<sup>nd</sup> quote £290.06  
 BHIB insurance quote 3 years £316.31  
 Parish steward visits  
 Wiltshire Climate Alliance  
 Census promotional materials  
 Calor Rural Community Fund  
 Prospective candidates local elections webinar

All previously circulated

**5. Planning –**

**18/08298/OUT – Pound Farm (under Lyneham)**

**20/11130 New gateway Middle Hill Farm Greenway** retrospective planning consent Comments by 22 Feb 2021 Tockenham Parish Council Support this application

**21/00101/ENF Land South West of 20 The Hillocks, Lyneham** change of use of an agricultural building for the keeping of greyhounds

**Applethatch, Greenway** – Owner to resubmit original planning application. In meantime, static caravan is a permitted temporary measure.

**The Tangle** – planning application for change of use of expanse of land to be purchased by owner to add to the garden (was agricultural use)

**6. Finance and Administration -** To consider financial matters and to receive notification of any further matters for consideration.

To approve any payments required

**Invoices**

- a) Clerks Salary £243.00
- b) HMRC Clerk Salary £60.60
- c) Clerk stationery £19.40
- d) Defib pads £82.47 agreed and paid by Bacs
- e) Bevirs £216 agreed and paid by Bacs
- f) Insurance Community First £290.06 (per annum, 3 year contract )  
 HMRC/P45/P60 updates  
 Precept

To note Bank balance  
 Income and Expenditure  
 Draft Asset List  
 Documents circulated to councillors before meeting

**9. Highway Matters**

<b>Issue</b>	<b>Date reported</b>	<b>By whom</b>	<b>To whom</b>	<b>Progress</b>
Minor signage C120 Red triangle signs no footway for 500 metres	Feb 2020	DK	Area Board	Approved by CATG, who will pay 50% of costs
Minor signage C130 Red triangle signs no footway for 200 metres	Feb 2020	DK	Area Board	Approved by CATG, who will pay 50% of costs

Flooding Primrose Hill	Ongoing	GC		Improvement after Thames Water repaired water leak. Waiting details of land drain location which previously cleared area before becoming overgrown
Flooding Preston Lane	Ongoing	GC		Rodded - monitor
C130 Tockenham Corner to village		GC		Thames Water to reinstate verges in 8 locations. Verge reseeding has taken place at Tockenham Corner & on A3102 approach to Tockenham Corner but appears to have been laid on paper rubbish! Further remedial action delayed until drier weather of April/May
Orchard Lane	July 2020	DK		Ground very uneven following repair by Thames Water. Quote to be obtained for repair and supplying top soil. Ed Edgell has carried out some works, will look at again in spring
Tockenham Wick Flooding		GC	Highways Dept	Meeting has taken place to discuss how to deal with this long standing problem. Further discussions awaited.
Blocked culverts, inc by Greenway Farm		GC	Wiltshire Council	10 culverts in total, waiting delayed visit of contractor
Footpath steps by 38 Tockenham	Feb 2021	2complaints from residents ref need for repair.		To consider getting in contractor
Temporary road closure at Greenway				Thames Water – 6 <sup>th</sup> to 12 <sup>th</sup> April
Parish Steward Visits 2021 24 Feb 24 March 21 April No visit in May				Any issues to be reported to GC for parish steward's next visit

**10. Neighbourhood Area Plan** – Plan document now finalised and passed to Wiltshire Council for preparation for Final Referendum. Referendums suspended due to coronavirus until further notice by Wiltshire Council

**11. Play Area** - Major sinkage of ground under investigation

**12. Lease for Village Storage Unit update**

**13. Website and email host review  
Potential website provider and email host  
Councillors Photos,  
GDPR Statement, Accessibility Statement**

**14. Local Elections 2021**

15. **Census March 2021**
16. **Updated Clerk's contract of employment**
17. **Village Christmas tree**
18. **Councillors Reports and Items for Next Meeting**
  - Local Forum – meeting of local councillors with new police leader
  - Speeding sub-committee to be set up/Cybercrime advice newsletter to be issued
  - Useful Info from Part 2 of Clerk's Training – DK to review

**Date of Next Meeting:**  
**Annual Parish Council Meeting Wednesday 7pm 12 May 2021 , this may be held via Zoom depending on the situation with coronavirus**

Zoom link to meeting

<https://us02web.zoom.us/j/2782896199?pwd=U29XVUlnUzVPcXRnR1Y3Q0tzdmIzd09>

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Meeting ID: 278 289 6199

Passcode: 024854

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